



## Rochester Alumnae Panhellenic Scholarship Application Instructions

1. Check your eligibility – active membership in an NPC sorority chapter in good standing for 2017-2018 and a permanent or collegiate address with a zip code of 144\_ \_, 145\_ \_, or 146\_ \_ . Graduate students are eligible to apply (there are no address restrictions if the graduate student is an active dues paying member of a Rochester Alumnae Panhellenic group).
2. Use only the 2018-2019 application materials – contact information may have changed from prior year applications.
3. Complete all 3 pages of the attached application (RAP Scholarship Application 2018), including the autobiography. You may complete the application electronically or you may hand print the information on a hardcopy of the application. See # 6 below for deadline and submission instructions.
4. Arrange for a copy of your transcript to be sent to the email or street address below.
5. Request letters of recommendation from each of the following:
  - a. an educational recommendation (advisor, professor) – please, no fellow students and
  - b. a character reference (neighbor, employer, clergy) – please, no relatives

Complete the 2 fields on the ‘RAP Recommendations 2018’ and then provide a copy to each of your references. Ask them to submit their letters of recommendation to either the e-mail or the street address on the form. *Note: It is important to follow up your requests to be certain they are completed and postmarked/emailed by the deadline.*

6. Your completed application, **postmarked no later than February 12, 2018**, should be submitted to the e-mail or street address below. You may include all of the parts of the application in one package or they may be submitted separately, but incomplete applications or those postmarked after the deadline may not be eligible for consideration. Please do not require signature for delivery for any expedited mailing service. Expedited mailing is not necessary as applications must only be postmarked by the above date, not delivered.
7. The Rochester Alumnae Panhellenic Scholarship Committee may request interviews with final candidates as part of the selection process.
8. Further information can be obtained by calling Laura Tomeny at 585-217-2812 or emailing [laura\\_tomeny@yahoo.com](mailto:laura_tomeny@yahoo.com) with your questions.



9. Winners will be notified in **mid-March 2018**. Recipients will be invited to attend a special presentation luncheon in their honor, in the Rochester area, on April 14, 2018. Details about the luncheon will be included in the notification letter. The actual scholarship check will be sent to the recipient upon verification of enrollment for the Fall semester 2018.

**\*\*This scholarship does not impact other financial aid you may be receiving\*\***

Submit all applications, transcripts and letters of recommendation to:

Laura Tomeny, 29 Greythorne Hill, Pittsford, NY 14534

or

[laura\\_tomeny@yahoo.com](mailto:laura_tomeny@yahoo.com)

Please note the minimum amount of the scholarship is \$2,500. The number of awards is at the discretion of the Rochester Alumnae Panhellenic Scholarship Committee.