



## Rochester Alumnae Panhellenic Recommendation Request Letter

Dear \_\_\_\_\_:  
(Title and Name of Reference)

Thank you for agreeing to write a letter of recommendation for \_\_\_\_\_  
(Name of Applicant)  
who is an applicant for our 2018-2019 academic year scholarship.

Our criteria for the award include:

1. active chapter membership in a National Panhellenic Conference sorority for the entire upcoming academic year (graduate students are eligible to apply)
2. permanent or collegiate address in the greater Rochester, NY area (144 \_\_, 145 \_\_, 146 \_\_ zip codes)
3. demonstrated leadership and involvement in the Greek and campus communities
4. a strong commitment to her college education

We are particularly interested in knowing how long and in what capacity you have known the person named above. Your appraisal of her character and/or her personal commitment to educational goals will also be appreciated.

Once completed, please mail or e-mail your letter to:

Laura Tomeny  
29 Greythorne Hill  
Pittsford, NY 14534

[laura\\_tomeny@yahoo.com](mailto:laura_tomeny@yahoo.com)

The selection committee **must** have letters of recommendation postmarked / emailed by **February 12, 2018** in order to consider the applicant.

Thank you in advance for your time and interest.

Scholarship Committee  
Rochester Alumnae Panhellenic  
(585) 217-2812